

Berlin Board of Education
Finance and Operations Committee Meeting
March 5, 2020
MINUTES

In Attendance: Matt Tenza, Chair
 Adam Salina
 Timothy Oakes

Also in attendance: Brian Benigni, Superintendent of Schools
 Jeffrey Cugno, Director of Business Operations
 John Richards, BOF

I. Call To Order

The meeting was called to order by Mr. Tenza, at 7:30 a.m., in the Meeting Room at BOE Central Office.

II. Budget Discussion

The Committee reviewed the discussion from the recent meeting between the Board of Finance and the Board of Education regarding the proposed General Fund Operating Budget for FY 2020-21.

III. Committee Goals

Mr. Tenza discussed his interest in re-establishing the Committee's goals and objectives for the coming year. He asked the Committee members to spend some time thinking about the various subjects that each felt the Committee should take up next year. He noted that he was interested in developing a short and long term facilities plan for the school buildings in order to anticipate budget needs.

IV. Building Renovations and Facility Upgrades

Mr. Cugno addressed some of the current projects being planned and completed at the schools. He noted that he had recently requested Friar Associates to prepare a proposal to update the existing Facilities Plan completed in 2013.

V. Adjournment

The meeting adjourned at 8:30 a.m.

Respectfully submitted,

Jeffrey Cugno, Director of Business Operations